



# 2016/2017 prospectus

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Ovingham Middle School



**Ovingham Middle School**

Ovingham

Northumberland

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# welcome

## **WELCOME TO OVINGHAM MIDDLE SCHOOL**

The documentation in this pack contains details of what we do at Ovingham Middle School.

We are very proud of our school. Staff and pupils work hard to make a safe, happy, challenging learning environment; we are supported well by parents and governors. We make every effort to put the school at the heart of the community and aim to be as inclusive as possible. The school is built upon strong relationships based upon mutual respect.

Visitors regularly tell us that they sense the positive ethos of the school as they walk around. Parents tell us they feel welcome and listened to. Pupils love the residential visits, the huge amount of clubs and societies; as well as the stimulating learning environment, exciting lessons and pastoral care. Staff love being part of something so exciting.

We appreciate that choosing where to send your child is an extremely important and at times, difficult decision. Hopefully the documentation included will be of some assistance in making this choice. It would be impossible to encapsulate all that makes OMS such a special place to be in writing. If you would like to look around the school please don't hesitate to contact us and we will be happy to take you on a tour during the working day.

The only way to truly know is by becoming part of our school community.

**ANDREW BENNETT**  
Headteacher



# about our school

## OUR VISION

“Opportunity – Motivation – Success”

Ovingham Middle School strives to provide stimulating and inspiring education that is open, challenging and accessible to all.

Whilst upholding British and cultural values we believe we are part of a wider world and through ‘The United Nations Rights Respecting School Award’ we work together to create responsible, independent and free thinking individuals capable of supporting and changing our communities and the world.

We place pastoral care at the heart of our unique curriculum, a curriculum that seamlessly blends KS2 and KS3 in a way a two tier model cannot. The emphasis on pastoral care provides, we believe, support and guidance to our learners through these formative years and creates opportunities for providing extra challenge, responsibility and support. Our school motto reflects our name but stands for more than just words. OMS: Opportunity, Motivation and Success; By giving opportunities, academic and extra curriculum, to all our young people we will endeavour to provide the motivation, through challenge and support, to help every child succeed beyond what they believe they are capable of.



WHAT OFSTED  
HAD TO SAY...

*“The achievement of pupils has some outstanding features”*



## OUR AIMS

Aims reflect our beliefs and values, and represent our vision and what we want to achieve as a school community. Our aims are translated into priorities to move the school forward and meet the challenges of an ever changing world.

We aim to:

**PROVIDE** all our pupils with a broad and balanced curriculum.

**HELP** each child to learn how to learn.

**STIMULATE** an enquiring and critical mind in each pupil.

**PRESENT** the children with a wide range of learning styles in a variety of settings and contexts, providing opportunity for each individual to recognise and develop their strengths and overcome their weaknesses.

**ENCOURAGE** children to accept the challenges of education in this rapidly changing world with enthusiasm and determination.

**WORK** closely with the First and High Schools in preparing children for the adult world.

**CARE** for the individual and recognise his/her worth.

**ENCOURAGE** every member of the School community to recognise and respect the needs and opinions of others.

**RAISE** the awareness of pupils about personal, social and moral issues.

**DEVELOP** children's understanding of the world around them, their place in it and their responsibilities towards it.

**BE** as inclusive as we possibly can.

Ovingham takes most of its pupils from the feeder first schools in Ovingham, Wylam and Stocksfield at the age of 9+. In addition, for many years, we have attracted pupils from many other

catchment areas. They remain with us for four years before going on to Prudhoe High School at 13+. During their time with us, pupils follow a broad curriculum which delivers all aspects of the statutory National Curriculum, based on the established systems of liaison with First and High Schools, to ensure a continuity of education throughout the compulsory 5-16 age range.

School is divided into four year groups, spanning two of the National Curriculum Key Stages, Year 5 & 6 are the last two years of Key Stage 2 and Years 7 & 8 are the first two of the three years of Key Stage 3.

Each year group has a Year Group Leader who ensures consistency and continuity is achieved within and between the four year groups. Year 5 & 8 Leaders are also responsible for liaison with First and High Schools.

Year 5 and 6 pupils are largely class-based, with one teacher delivering the bulk of the curriculum with support from specialist colleagues. Year 6 pupils have greater experience of working with specialist teachers before progressing to Years 7 and 8 where all teaching is done on a subject basis. In this way, we hope to make the transition from class to subject teaching as smooth as possible.

A specially appointed Special Needs Co-ordinator (SENCO) works with the Subject Teachers, Educational Psychologist and Parents to ensure that pupil individual needs are catered for throughout their time at Ovingham Middle School. A planned programme of liaison with First and High Schools ensures continuity for pupils with special needs.



# parents in partnership

## COMMUNICATION WITH PARENTS

The School welcomes the involvement of parents in many areas of school life. We aim to communicate regularly and meaningfully with parents, and encourage parents to contact the School about any matters of concern. We believe that children make the most progress when there is co-operation between home and School, and where there is mutual support.

Consultation evenings take place during the autumn and summer terms each year. The pupils receive Interim reports around Christmas and full reports towards the summer. In Y6 a different calendar operates because of SATs. Parents will receive an update on progress in February and the full report with the SATs results in July.

The school has a Home School Agreement to support the partnership between home and school, and foster shared dialogue. The School's website has a wealth of information including our weekly newsletters, subject information and copies of key policies.

## PARENT TEACHER ASSOCIATION

The PTA exists to support the life and work of the School and is open to all

members of the school community. The Association organises a variety of activities for the benefit of the School involving parents and the wider local community. From time to time, social or educational events are arranged specifically for parents. The jewel in the crown of events organised by the PTA is the annual sponsored walk. The whole school walks 13 miles, which is both challenging and fun. Thousands of pounds have been raised through this event. The PTA needs the support of parents to ensure it is able to continue to enrich the lives of children. As a new member of our school community we hope you will be able to add your support to the work of the Association.

## BECOME A GOVERNOR

The Governing Body of the school is made up of people from a variety of backgrounds. The school governors are a group of individuals, who are elected, nominated or co-opted and are representative of parents and staff, the Local Authority and the local community. School governors work with the Headteacher and are responsible for setting the strategic direction of the school.

If you are interested in becoming a school governor, please contact the Headteacher to find out about any vacancies.

WHAT THE  
CHILDREN  
HAD TO SAY

In Ovingham We have really good PE  
lessons and good equipment



# joining the school

## ADMISSION ARRANGEMENTS

The school admits pupils of the correct age who are resident in the catchment area provided the total number of these pupils does not exceed the *Standard Number*, together with pupils out of catchment whose parents choose to send their child to OMS. Where this number is exceeded a place may be offered in the neighbouring Middle School until a place becomes available here.

Each year the Y5 Liaison Leader visits the feeder First Schools after Easter. They meet the pupils and the class teachers on separate occasions before any groupings are established.

The following criteria are applied in order to allow each class group member fair and equal opportunities:-



- A gender balance for each class
- A thorough mixed ability spread for each class
- A thorough mix of pupils from each feeder First School
- Information from Year 4 class teachers
- Pupils' requests, they are asked to list a group of 3 friends with whom they would like to be, circumstances permitting.

The admission process is managed by Northumberland County Council.

Please contact

Hilary.wheeler@northumberland.gov.uk  
01670 623561 or for further information online;

<http://www.northumberland.gov.uk/default.aspx?page=2312>

Copies of the Admissions Handbook and application forms are also available from School Admissions, County Hall, Morpeth NE61 2EF. Tel: 01670 624 889.

## WHAT OFSTED HAD TO SAY...

*"The headteacher, staff and governors know the school's strengths and areas for further development, and are jointly taking decisive action to make continuous improvements."*



# the curriculum

## EDUCATIONAL VISITS

School trips and visits are an integral part of the education of children at Ovingham Middle School. We value the opportunities such visits offer our pupils and the commitment of staff and adults undertaking them. Trips are aimed at bringing learning alive, such trips include a visit to the local Synagogue, art galleries etc.

All year groups also have the opportunity to take part in residential visits, which are planned at providing new and exciting experiences. Year 5 make an annual two night visit to the Lake District; pupils in Year 6 take part in an activity residential for two nights, where they experience climbing, abseiling, kayaking and lots more. Year 7 have the opportunity to enhance their French skills by taking a week's stay in Paris, indulging in the local culture. Year 8 have the opportunities to take part in a Belgium trip based on war poetry and also a Lake District visit; an adrenaline fuelled week of ghyll ascending, caving, climbing and much more. All Key Stage 3 classes also have the option of attending a week's ski trip residential and a science focused two nights stay at Wooler.



## VISITORS INTO SCHOOL

Visitors have a valuable role to play and can contribute too many aspects of the life and work of the school. They deliver talks, workshops and full day activities across a wide range of subjects, giving pupils access to outside experiences and expertise. Visitors provide a link with the wider community; children have the opportunity to work alongside authors, artists, health professionals and others.

## EXTRA CURRICULAR CLUBS

As a school we offer pupils opportunities to participate in extra-curricular activities after school. At any time a wide range of clubs is on offer, and include activities such as Karate, Code Club, Choir and Band.

WHAT  
THE  
CHILDREN  
HAD TO  
SAY

Ovingham middle is Great because the teachers always help us when we are stuck or upset about something



## MUSICAL INSTRUMENT TEACHING

In addition to the music curriculum we offer, pupils have the opportunity to learn a musical instrument through the Peripatetic Music Service in School within the terms of the following charter:-

### Parental Part

- To pay a termly fee, currently £55 payable termly in advance
- To encourage and support children with regular, daily practising, offering help where possible.

### School Part

- To provide 10 lessons per term, each lesson to be of 30 minutes duration
- To arrange small groups of children (at an approximately parallel stage) to learn together. Groups will contain no more than 4 children.
- Whilst endeavouring to encourage many children to participate in this scheme, we reserve the right to stop these lessons if it becomes inappropriate for a particular pupil to continue learning the instrument.

### Loan of Musical Instruments

A few instruments are available on loan from the County Council. A charge is made each term for this service to cover insurance, repair and maintenance costs, currently this is £22.

## HOMEWORK

Homework is seen as one of the principal ways in which pupil achievement can be raised. The benefits of doing homework must be instilled at an early age in all pupils, so that independent study becomes routine. We also believe that children should have the opportunity to enjoy activities and family life outside of school. Therefore, homework should not be over burdensome.

The aim of homework at Ovingham Middle School is therefore to:

- enable pupils to understand that independent learning is vital to achieving success
- provide another opportunity for pupils to fulfil their potential
- instil in all pupils the importance of life-long learning
- provide training for students in planning & organising time
- promote a responsibility for learning within each pupil

For homework to be effective it has to be stimulating and challenging whilst being supported through the quality of the teaching and learning occurring in a classroom.

Pupils record their homework in a Home/School diary.

Pupils are given fair time to complete their homework. As they move through the school, they will be given slightly more homework to complete.





# inclusion and equality

## SAFEGUARDING

Ovingham Middle School operates a robust child protection policy which can be found on our school website. The nominated officer is the Headteacher. Please contact him if you have any concerns regarding child protection.

As well as the Headteacher all staff have regularly updated training in Child Protection awareness.

## BRITISH VALUES

Ovingham Middle School is proud to uphold the fundamental British values of democracy, the rule of law, individual liberty, and mutual respect and tolerance of those with different faiths and beliefs.

We do this through teaching our students about the United Nations Convention on the Rights of the Child and the 'Rights Respecting School Award'. All the articles in the CRC have equal weight however, Articles that will clearly help support and define British values are:

- Article 2 (without discrimination)  
The Convention applies to every child whatever their ethnicity, gender, religion, abilities, whatever they think or say, no matter what type of family they come from

- Article 4 (protection of rights)  
Governments must do all they can to fulfil the rights of every child.
- Article 13 (freedom of expression)  
Every child must be free to say what they think and to seek and receive information of any kind as long as it is within the law

By actively discussing all the articles and rights our children have we promote that these rights should be applied to all people and we can embed the fundamental British Values we believe make our learners knowledgeable, informed and free thinking individuals capable of making our world and country an amazing place to be.

To support the governments anti radicalisation policies all our teachers have had current Prevent training. We believe however, that creating a safe environment, and our focus on providing a supportive and caring pastoral community, enables our learners and staff to feel they can express and discuss their views and opinions in an open culture of support, challenge and respect.

WHAT  
THE  
CHILDREN  
HAD TO  
SAY

It's really fun and you get to go on amazing trips  
and do fantastic science experiments.



## RRSA

At the start of last academic year, we launched a new scheme in school – the start of our journey towards becoming a Rights Respecting School. On the first day of term, pupils participated in a range of activities to introduce them to the scheme, run by UNICEF, which aims to put children's rights at the heart of schools across the UK.

The award is based on the United Nations Convention on the Rights of the Child (UNCRC) and pupils will be learning more about this as we continue our work towards Level 1. This convention is to protect the rights of all children across the world and as a result, we will be discussing when these rights are not met and the issues around these circumstances. We will also be looking at ways to ensure the rights are being met for our pupils here at OMS. Pupils will be working on this in PSHE lessons but will also find that it is being talked about in other subjects as staff include links to their curriculum areas.

A Steering Group has been set up with volunteers from all classes. Together, they have written a school charter outlining the rights and responsibilities that they feel



are most important in ensuring that all pupils have a happy, healthy and successful time here.

Although it is early days, we are very excited about this new initiative and look forward to updating you as we get Recognition of Commitment and progress through the levels. As time goes on there will be opportunities to get involved, so look out for them in the future.

As always, we thank you in advance for your support with this new endeavour and hope you enjoy hearing about the award from your children as they bring news to and from school.

For more information about the award, visit UNICEF's website at <http://www.unicef.org.uk/rights-respecting-sch>



## BEHAVIOUR

Behaviour at Ovingham Middle School is excellent. This is due to the positive and stimulating environment, the support of parents, and most importantly, the fantastic young people who come here.

Many of the systems that help pupils feel safe, secure and encouraged to behave in a positive manner are run by pupils themselves.

The school has such good behaviour because of all the above, and addition, when they do the right thing, it gets noticed. Most children respond to this positive approach where their efforts are seen to be valued, and make considerable efforts to improve their work, and, where necessary, their behaviour.

The OMS incentive schemes are based on house points through which children can be rewarded for academic and non-academic achievements, for effort and for being caring, and for all aspects of good work and behaviour.



Children are encouraged to display their achievements. They share success in assemblies, Year Group Meetings, the website, newsletters and in class. There are numerous competitions, and awards for effort.

The success of these systems means that sanctions are needed far less than in many school environments.

### Sanctions

The class teacher generally deals with minor breaches of discipline in a caring, supportive and fair manner, with some flexibility regarding age of the child, as far as sanctions are concerned.

Each case is treated individually. Generally children are made aware that they are responsible for their own actions and that breaking rules will lead to punishments.

Normal sanctions include a verbal reprimand and reminder of expected behaviour, loss of free time such as playtimes, moving to sit along, sending work home, and letters of apology and loss of responsibility.

## CATERING FOR THE NEEDS OF ALL CHILDREN

At OMS we pride ourselves in being an inclusive family. We successfully work with pupils with a range of potential barriers to learning and inclusion, from specific learning difficulties, to pupils with physical limitations. First point of contact for the family of a pupil with any issues that may cause difficulty accessing any part of the curriculum is the SENCO, Mr Bennett.



Staff regularly receive training to raise awareness about how to support pupils with a range of difficulties. We also draw on the support of a range of external providers.

Ovingham Middle School is well designed for access, and we continue to make improvements. Our school is a single level building which immediately helps with movement into and around the school. All of our main entrances, including pupil entrances, have ramps to give easy access to wheel chair users or pupils with physical disabilities.

Our zebra crossings from the car/bus park, footpaths and key junctions and doorways have sensory pavement tiles to support visually impaired people. We have a purpose built toilet and hygiene room for disabled users of the building, which includes a shower and a physiotherapy bed with hoist access. Pupils at OMS have a fantastic reputation for supporting those with difficulties.

As well as building on this, we celebrate what every pupil can achieve, rather than focusing on what they cannot do.

Testaments from pupils and their families about opportunities provided, and data on academic progress show us that pupils with a range of difficulties have excellent access to the curriculum, and also to enjoy their learning at OMS.



**WHAT OFSTED  
HAD TO SAY...**

*“There is a high level of mutual respect between staff and pupils, which makes the pupils feel valued and safe in school.”*



# other information

## SCHOOL UNIFORM

It is important to us that we have a uniform to be proud of at OMS. Pupils should appear smart and ready to work. They have group identity through the uniform. We also feel that the uniform hides differences in pupils' backgrounds and appearance that may become a distraction to themselves or others. Insistence on the correct uniform also assists us with the health and safety of pupils. Furthermore, we try and keep the uniform cost as low as possible. For anybody experiencing financial difficulties with the purchase of items, please contact school.

The uniform list is as follows:

### PE & GAMES KIT

Compulsory:

- sports shirt
- shorts
- socks

Optional:

- hooded sweatshirt
- tracksuit bottoms

## SCHOOL WEAR

- School sweatshirt with logo available through the School;
- Mid-grey, Worsted/Terylene/Flannel Trousers, Skirt or Culottes – skirts should reach to just above the knee or longer;
- Pale Blue Poly-cotton Shirt or Shirt-style Blouse;
- Grey, navy or white socks, knee or ankle length or thick navy tights;
- Black shoes – sensible and not fashion wear;
- As an optional extra for hot weather we offer a short sleeved polo shirt with the school badge.

Clothing order forms can be found on our school website or picked up from Reception. We now have the facility for parents to order uniform directly from the supplier. Uniform can be ordered and purchased from the website [www.moette.co.uk](http://www.moette.co.uk), just select OvinghamMS in the Search by Organisation drop down box.

WHAT THE CHILDREN HAD TO SAY

I love the library here as well as all the great lessons





## HEALTHY EATING

As a 'Healthy school' we do not permit chocolate bars, crisps, sweets or fizzy/energy drinks on site. If bringing in a packed lunch please refer to the Healthy school guidance for what constitutes as a healthy balanced lunch at <http://www.healthylunch.org.uk/government> Any snacks must be eaten only in the dining room and lunch boxes must be taken home at the end of the day. **Please remember we are a nut free school.**

## WATER

Research shows that our brains need water to stay active and alert. All children are encouraged to bring water into school daily, in a spill-proof plastic bottle that they can take home at night to rinse and refill.

## CAR PARK PROTOCOL

For Parents, Guardians and Visitors to Ovingham Middle School we have a Car Park Protocol in place, which is available at Reception. Please can we remind you not to drive over the yellow chevrons and that the disabled parking spaces must be left clear for the parents and visitors that need to use them. Most importantly please drive slowly with due caution and follow the one way system directions.

## PARENTS AND VISITORS

All visitors to school must report to Reception. Office hours are from Monday-Thursday 8.30a.m.-4.30p.m. and Friday 8.30a.m. until 4.00p.m. Whilst parents may leave messages at the office at any time, if parents wish to see a teacher it is necessary to make an appointment. Teachers will endeavour to see parents at the earliest chance.





## MOBILE PHONE PROTOCOL

We discourage the bringing of mobile phones into school by pupils. Most mobiles are now far more than just phones. They are cameras, video cameras, portals to the internet, links with Facetime and other video messaging software, links to Facebook and Twitter, electronic games devices, etc. Pupils must not bring any other devices other than phones that offer these services (e.g. Tablets, iPods etc.)

In school we have protections built into all school IT hardware. We can never guarantee these are infallible. However, we subscribe to the most comprehensive package of security advised by the Local Authority. Any devices brought from home circumnavigate these protections.

We recognise that some parents, on occasion, may wish for their child to have a mobile for child care arrangements. As such the following protocol for mobile phones should be followed:

- Pupils bringing phones into school should hand them, switched off, to the tray in the front office. **This is an unmanned process.**
- Pupils will collect the phones at the end of the day from the tray at the front office
- It is the pupil's responsibility to ensure that they collect their phone at the end of the day.
- There is no need for pupils on trips (including residential) to carry phones. Contact, if necessary, can be made via the school office and subsequently the teachers on the trip
- Pupils who have these reasons to bring a phone to school should not turn on their devices whilst on

school property, including in the playgrounds on the way in or out of school.

- Staff have been instructed to confiscate these devices if they see them in use on school premises, then ring home to arrange for a parent or carer to come and collect them.
- Phones should never be stored in lockers. If staff felt there was a phone in a locker they may open the locker to investigate.
- School cannot be held responsible for loss or damage to mobile phones brought into school.



## SCHOOL MEALS

The School Cafeteria allows children to make their own selection and purchase. The daily menu is wide and now contains very little processed foods. Children are able to select from a variety of main course, salad or snack type meals, as they require. At OMS we operate a Cashless Biometric System whereby all pupils have their thumb print registered to an account. Pupils simply use their thumb to purchase items. Dinner money can be topped up online via Schoolcomms or by handing in cash or a cheque to the School Office.

The cost of a child's meal is currently £2.30 and this covers a main course and a pudding. Pasta foods are available and there is a chiller cabinet offering sandwiches. There is also a salad bar where pupils can select any choice at no further cost to their meal. Further items may be purchased at an additional cost. Arrangements for Free School Meals still apply. Any children choosing to bring a packed lunch must eat in the dining hall.

Pupils can also purchase a snack and/or drink at break-time and sufficient money should be credited to their account to cover this and lunch if required. A copy of the school's menu can be found on the school website.

## TRANSPORT

Many pupils within Northumberland live at a distance from their school.

Northumberland County Council has a duty to provide free home-to-school transport for children of statutory age when Pupils over the age of eight live more than three miles away from their designated catchment area school by the nearest available route.

To apply for mainstream home-to-school transport you can apply online at <http://www.northumberland.gov.uk/Education/Schools/School-transport-1/Transport.aspx>.

Children with disabilities and/or special educational needs have the same entitlement as any other pupil within the education system. The council may also provide free home-to-school transport as an adjustment to a disability in cases where the child lives within the statutory walking distance of a school.

For further information you can contact School Transport at County Hall on 01670 624 077.

## ABSENCE

If your child is unable to attend school for any reason please telephone or email the school office to let us know. If your child has sickness or diarrhoea we ask that he/she does not return to school for 48 hours as this type of illness can be very infectious.

### WHAT THE CHILDREN HAD TO SAY

All the facilities including the science lab, the library and the art room, all get great use for a range of students.



## HOLIDAYS DURING TERM TIME

From 1<sup>st</sup> September 2013 new DfE regulations have come into force regarding leave of absence for children from school. The current law does not give any entitlement to parents to take their child on holiday during term time, leave will only be authorised by the Headteacher in exceptional circumstances. If you are taking holiday during term time please fill in a request form, this can be found on our website or collected from the School Office.

## TIMES OF THE SCHOOL DAY

No pupils should arrive at school before 8.30a.m. Staff are on duty from 8.30a.m. Security doors to our building are locked until 8.45 a.m. when the bell goes for morning school pupils must wait in the school yard (unless it is raining) when staff will be in classrooms from 8.30a.m. to receive pupils. Pupils may not loiter at the entrances of the school.



## LOST PROPERTY

Naming all items reduces the risk! Any items of lost property are put in a central 'Lost Property Bin' in the school office – if your child has lost something then please ask them to check there. We do keep lost property for a reasonable period of time; but it is often difficult to identify any items that are not named. Displays of lost property are made at the end of each term.

## MEDICAL & OTHER ISSUES

When children start school parents are asked to complete a form outlining any medical history including any allergies suffered, that we should be aware of. It is important that this record including contact details is up to date.

## FIRST AID

Basic first aid is given at school when necessary by qualified first aiders. If an incident needs hospital attention we will make every effort to contact parents. We ask parents to ensure all contact details are kept up to date so that we can contact you in an emergency. All injuries are recorded.

## SMOKING

We operate a no-smoking policy – smoking is not permitted anywhere within the school or grounds.

WHAT  
THE  
CHILDREN  
HAD TO  
SAY

Ovingham Middle School is great  
because the teachers are nice.



## MEDICINES

The school has responsibility for the safety and welfare of pupils and regularly reviews arrangements to ensure that the medical needs of pupils are met at school.

There may be times when children attending school need to take medication. Please ensure any such medicines are handed into the school office by the parent/carer. You must either fill in an administering medication form from the school office or send clear instructions with the:

- Pupil's name
- Contents
- Dosage
- Date

Medicines in school are kept in a locked cupboard or refrigerator, away from pupils. A record is kept of all medicines administered.

Asthma inhalers are kept in the medical room, as children may need immediate access to their inhaler they are readily accessible. Inhalers should be taken to sporting events and used prior to or during exercise if an episode of asthma occurs.

Parents are encouraged to provide the school with full information about their child's medical needs so that staff can exercise appropriate levels of care.

## MONEY

Please ensure that all monies sent to school are in a sealed envelope marked with your child's name, amount and the purpose of the money. All monies should be handed in and placed on the letter tray at morning registration.

## COMPLAINTS

A copy of an official complaints procedure is held at School. A copy will be given, if desired, to any person wishing to make a complaint under these arrangements and the LEA can provide a copy in languages other than English.

## CHARGING POLICY

Ovingham Middle School has a commitment to seeking and providing enrichment activities to all its learners. All experiences that we provide on-site and in school time we will endeavour to provide for free. We do provide a range of extra-curricular learning experiences or trips out that are not linked to the curriculum but designed to stretch our learners' cultural and or physical well-being. The school will always subsidise these trips however, there are times when extra costs are unavoidable and these will be passed onto our parents. These experiences are always optional. Please contact the school if your child is in receipt of Pupil Premium funding and we will explain how we could support participation in extra-curricular activities further.

## WHAT OFSTED HAD TO SAY...

*"Reading, writing, communication and mathematics skills are taught effectively throughout the school."*



# essential information 2016-2017

## CONTACTS

**Address** Ovingham Middle School  
Ovingham  
Prudhoe  
Northumberland  
NE42 6DE

**Telephone** 01661 833 215

**Fax** 01661 833 217

**Website** <https://ovinghammiddleschool.net>

**LA Address** County Hall  
Morpeth  
Northumberland  
NE61 2EF

**Headteacher** Andrew Bennett

**Chair of Governors** Kathryn Brown



# staffing

**Headteacher** Mr Andrew Bennett (SENDco)  
**Deputy Headteacher** Mr Ian Lakey

## TEACHING STAFF

Year 5	Mrs Gemma Ridley (maternity) Mrs Debbie Smith (RE coordinator) Mrs Dianne Colwell Miss Emma Tyler (Year 5 maternity cover) Mr Oliver Pusey (Y5 Lead maternity cover for Mrs Gemma Ridley)	Year 6	Mrs Allison Kemp (Y6 Lead, Math coordinator) Mrs Hannah Tweddle (maternity) Mr John Kane (ICT coordinator) Mrs Jenna Lancaster Miss Hannah Owens
Year 7	Mr Steven Anderson (Y7 Lead) Mr Neil Cole (Art coordinator) Mrs Di Ellison (French Co-ordinator)	Year 8	Mrs Deborah Goodwin (Y8 Lead, PE Coordinator) Mrs Jan Burton Miss Suzanne Quinn (English Coordinator) Mr Alex Snowdon (RRSA Rep)

**Music** Mr Kevin Hilton  
**Food Tech** Mrs Jacqueline Kidd

## SUPPORT STAFF

**School Administrator** Mrs Katherine Hewitt  
Ms Janet Turner  
Miss Danielle Smith

**ICT Officer:** Mr Steven Harding

## MIDDAY SUPERVISOR

Mrs Susan Reay  
Mrs Jill Clark

## PREMISES STAFF

**Caretaker** Mrs Christine Hancock  
**Cleaner** Miss Linda Kennedy  
**Catering Manager** Mrs Dorothy Lee

## GOVERNORS

**Chair of Governors** Mrs Kathryn Brown  
**LA Governor** Mr Paul Carr  
**Parent Governors** Dr Simon Rees, Mr Richard Jolly  
**Staff Governor** Mrs Allison Kemp  
**Headteacher Governor** Mr Andrew Bennett  
**Co opt Governors** Mrs Katherine Hewitt, Mr Michael McNeill, Mrs Angela Gardner, Mrs Mel Smith Professor Irons

## TEACHING ASSISTANTS:

Mrs Kate Robson, Mrs Paddy Burridge, Mrs Liz Foster, Mrs Jo Cousin, Mrs Jill Clark, Mr Danny Driver, Miss Victoria Allen, Mr Phil Dixon, Mrs Vickie Norton, Miss Amabel Allen, Mrs Rosie Clark, Mr Liam Kirk





# term and holiday dates

	SEPTEMBER					OCTOBER					NOVEMBER				
M		5	12	19	26	3	10	17	24	31		7	14	21	28
T		6	13	20	27	4	11	18	25	1	8	15	22	29	
W			7	14	21	28	5	12	19	26	2	9	16	23	30
T	1		8	15	22	29	6	13	20	27	3	10	17	24	
F	2		9	16	23	30	7	14	21	28	4	11	18	25	

  

	DECEMBER					JANUARY					FEBRUARY				
M		5	12	19	26	2	9	16	23	30		6	13	20	27
T		6	13	20	27	3	10	17	24	31		7	14	21	28
W		7	14	21	28	4	11	18	25	1	8	15	22		
T	1		8	15	22	29	5	12	19	26	2	9	16	23	
F	2		9	16	23	30	6	13	20	27	3	10	17	24	

  

	MARCH					APRIL					MAY				
M		6	13	20	27	3	10	17	24	1	8	15	22	29	
T		7	14	21	28	4	11	18	25	2	9	16	23	30	
W	1		8	15	22	29	5	12	19	26	3	10	17	24	31
T	2		9	16	23	30	6	13	20	27	4	11	18	25	
F	3		10	17	24	31	7	14	21	28	5	12	19	26	

  

	JUNE					JULY					AUGUST				
M		5	12	19	26	3	10	17	24	31		7	14	21	28
T		6	13	20	27	4	11	18	25	1	8	15	22	29	
W		7	14	21	28	5	12	19	26	2	9	16	23	30	
T	1		8	15	22	29	6	13	20	27	3	10	17	24	
F	2		9	16	23	30	7	14	21	28	4	11	18	25	

KEY  STAFF INSET DAY  HOLIDAY

# the school day

08.45	Registration	12.30	Lunch
08.55	Period 1	13.25	Registration
09.55	Period 2	13.30	Period 4
10.55	Assembly	14.30	Period 5
11.20	Break	15.25	End of School Day
11.35	Period 3		





# other information

## **RATES OF AUTHORISED & UNAUTHORISED ABSENCE 2015-16**

Attendance Rate	95.70%
Authorised Absence	4.30%
Unauthorised Absence	0.00%

## **EXTRA CURRICULAR ACTIVITIES**

Run by staff and volunteers:

- After School Band
- Choir
- Code Club
- Homework Club
- Karate
- Dodgeball
- Various sports clubs (seasonal)



# National curriculum assessment & test results

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## KEY STAGE TWO

National Curriculum Teacher Assessment Results for 2015

Number in Cohort: 92

SUBJECT	LEVEL 4+	LEVEL 5	LEVEL 6	PUPILS NOT ENTERED* (WORKING BELOW TEST LEVEL)
Reading	97%	68%	1%	2
Writing	95%	46%	0%	0
Mathematics	94%	63%	8%	1

*The expected level of achievement at the end of Key Stage Two is Level 4  
(2014 results shown in brackets)*

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## KEY STAGE THREE

National Curriculum Teacher Assessment Results for 2015

Number in Cohort: 78

SUBJECT	LEVEL 5+	LEVEL 6	LEVEL 7	PUPILS NOT ENTERED* (WORKING BELOW TEST LEVEL)
Reading	96%	71%	25%	0
Writing	94%	47%	11%	0
Mathematics	96%	85%	43%	0

*The expected level of achievement is Level 5*

## PROGRESS

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SUBJECT	EXPECTED PROGRESS	BETTER THAN EXPECTED PROGRESS
Reading	95%	36%
Writing	97%	28%
Mathematics	94%	45%

